



Title	Surface Planer (Jointer) Safety Procedure
Procedure	Surface Planer (Jointer) Safety Procedure 001
Date Approved	05/2017
Next Review	05/2018 or when a new machine or attachment is purchased or being used in the workshop for the first time by a member.
Distribution	All members
Location	Printed copy in Main filing cabinet, PC copy c:\my documents\ Surface Planer Safety Procedure 001.doc
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Other relevant documents	Induction to machines procedure, Machines Safety Procedure, Thickneser Safety Procedure, Band Saw Safety Procedure, Workshop Attendance procedure, Electrical Leads and electrical safety checks procedure
Document History	
Version	001
Notes	Second Issue no changes made.



## SAFE OPERATING PROCEDURES

# Surface Planer (Jointer)

**DO NOT** use this machine unless you have been instructed in its safe use and operation and then been approved and registered in the club as authorised to use it.



Safety glasses must be worn at all times in work areas.



Long and loose hair must be contained.



Appropriate footwear with substantial uppers must be worn.



Close fitting/protective clothing must be worn.



Rings and jewellery must not be worn.



Hearing protection must be worn when using this machine.

### PRE-OPERATIONAL SAFETY CHECKS

1. Check workspaces are clear and no slip/trip-hazards are present.
2. Check safety guards are adjusted and operate to give maximum protection.
3. Where a bridge guard is fitted adjust the guard to ensure a maximum of 2mm clearance between guard and the timber.
4. Do not plane stock with structural defects, recycled or painted timbers.
5. Locate and ensure you are familiar with the operation of the ON/OFF starter and E-Stop (if fitted).
6. Set depth of cut and lock table. Never make a single cut greater than 2mm.
7. Check and lock fence in position.
8. Start the dust extraction unit before using the machine.
9. Faulty equipment must not be used. Immediately report suspect equipment.

### OPERATIONAL SAFETY CHECKS

1. Hands must not be closer than 100mm from the cutter head when it is rotating.
2. Use push blocks wherever possible.
3. Never leave the machine unattended while it is running.
4. Place cupped boards with the concave side against the table.
5. Plane with the grain. Hold the work-piece firmly and apply even feed rate.
6. Operator should stand to one side of in-feed table to avoid possible kickbacks.
7. Before making any adjustments switch off and wait for the cutter head to completely stop.

### HOUSEKEEPING

1. Switch off and reset all guards to a fully closed position after use.
2. Reset the depth of cut to zero after use.
3. Leave the machine in a safe, clean and tidy state